



Minutes of the Annual General Meeting, 2019
Held 21st March 2019

Present	<p>Committee: Phil Bastin (PB), Tim Brealey (TB), Steve Armstrong (SA), Jill Arthur (JA), Nick Kirkland (NCK), James Hamilton (JH), Lauren Hamilton (LH), Diana Petit (DP), Lyn Sewell (LS). Trustee: Jane Orme Members: Tom Sewell, Julia Kirkland, Lynn Shackleton</p>
Apologies	<p>Committee Members: Gránia Fine (GF), Janet Ogden (JO), Suzanne Weaving (SW), Christine Grist (CG), Elizabeth Gunn (EG) Trustee: Stephen Purser Members: Chris Robillard, Helena Sewell, Mark Harrison, Janet Ogden</p>
Previous Minutes	<p>Agreed and Signed</p>
Opening Remarks (NCK)	<p>Nick opened the meeting by welcoming everybody and explained that Gránia Fine was unable to attend, so he would be conducting the meeting.</p>
Chair Remarks (PB)	<p>Another enjoyable year has gone at our warm and friendly club. The year has been much enjoyed by all members and the weather was kind to us last summer at our beautiful location.</p> <p>We nearly finished the club tournament this year. The men's team is still plummeting down the divisions, but both the mixed teams are holding on.</p> <p>I am delighted that Chris Robillard has stepped in to run the mixed B team. The ladies will just run the A team this year.</p> <p>The bottom court is to be repaired and painted during the course of this spring and I wish to give many thanks to Gránia for her hard work previously as secretary and now as vice- chair. My thanks also go to Nick who has stepped in to the Secretary role very impressively and as always, I need to thank James for his sound grip on our finances.</p> <p>I am delighted that Tim is continuing to be our coach and I wonder if he would be able to play any matches for us!</p> <p>The barn dance fundraiser was a great success again this year and I'd like to give special thanks to Philip and Jill amongst the other members of the committee for their work in making this such a good event.</p>
Treasurer Report (JH)	<p>Cash and cheque banking is up-to-date - the cash balance currently stands at £13,901.41. I'm awaiting winter match fees from mixed A, Mixed B, Ladies B and Men's teams. I'm expecting to receive the following in the next month: men's (ten matches £160), Mixed A (ten matches £160) mixed B (ten matches £160) and ladies B (ten matches £160).</p> <p>Income exceeded expenditure in the period to 31st January 2019 by £3638.70 mainly due to subscriptions collected which total £4060 and also due to match fees collected, barn dance fundraising, donations and visitor fees. It should be noted that income fell when compared to the prior year (£7112.47 vs £7500.50).</p>

Teign Tennis Trust



The most significant costs in the year to 31st January 2019 are the club house insurance (£498.24) plus gas and electricity costs of £605 - the increase on the prior year due to an underestimate in the prior year. We are likely to look into switching energy suppliers in the coming months assuming committee approval. Also worth noting in the period was the second payment of £550 on the interest-free loan - the balance at the end of January stood at £9900. The third repayment was made last week therefore the current outstanding balance is £9350.

Since the end of January there has also been a significant deposit for the maintenance and cleaning of court three at a cost of £648 paid to First Serve. The remaining balance is due to be paid in the next few weeks.

The Income and Expenditure Account and Balance Sheet are attached to these minutes.

Membership Report (LS)

It is disappointing to report that our membership has fallen with a total of 89 members down from 105 members last year. This is made up of 54 adults and 35 juniors (40 last year). Most of the adults are single members (46) but there are 8 adult family members.

There is always a flux of members leaving and joining. This year we have 17 new members of whom 4 are adults.
We are proposing no increase in fees for members.

We communicate with members using email mostly via clubspark the LTA's online venue management tool. Members can check court availability on the Clubspark website. We also post on Facebook and our website.

With regards the Wimbledon draw which takes place on Saturday March 30th 25 members opted in online which meant we received an allocation of 5 pairs of tickets. So good luck everyone!

As today is World Down Syndrome day I would just like to mention one of our members, Tom Sewell. The DSA sponsored Tom to complete his Level 1 tennis coaching certificate and he now helps coach people with Down Syndrome at Kingsteignton tennis club on a Sunday morning. We are very proud that Tom learned his tennis at this inclusive club.

Coaching Report (NCK on behalf of TB)

There are three junior sessions on a Friday: Red's between 10 and 12 4-10 year olds; Red / Orange 6 8-10 year olds and Green 8 10-12 year olds. There has been some frustration from the older juniors and we have now agreed to a new indoor net – full sized. Being in the hall is a big advantage as the session always runs.

Adult coaching on a Thursday is in good shape, with a range of 6-12 people each week.

Committee Election

Suzanne Weaving stood down as Match Secretary. All other members of the existing committee were willing to stand again. There were no contested positions.

The whole committee were returned to office with a unanimous vote.

2019 Fees

Fees for 2019 were set by the committee at the same rates as for 2018. The fees structure was agreed unanimously.

Teign Tennis Trust



AOB

There were no questions for the committee nor any other business matters raised.

Nick concluded the meeting with thanks to Jill and Julia for providing the teas, coffees and biscuits.

DONM

2020 AGM is to be held on 20th March 2020 @19:30 Bowden Room TVCH
Next Committee Meeting Thursday 18th April 2019 @19:30 in Club House

The meeting concluded at 8pm

Signed as a true record:

P Bastin, Chair



Appendix 1

**Teign Tennis Trust
Income & Expenditure Account To 21st March 2019**

Income	Year to 31/01/18 £	Year to 31/01/19 £	Period to 21/03/19 £
Subscriptions	4,484.00	4,060.00	-
Visitors (Casual Playing)	5.00	245.50	-
Fund Raising ①	2,458.00	2,183.86	192.00
Keys issued	62.00	57.50	-
Light Tokens	443.50	458.25	98.00
Court Hire	40.00	64.00	-
Sale of Tennis Balls	8.00	30.00	-
Domain refund	-	13.36	-
Total Income	<u>7,500.50</u>	<u>7,112.47</u>	<u>290.00</u>
Expenditure	Year to 31/01/18 £	Year to 31/01/19 £	Period to 21/03/19 £
Locks & Keys	60.00	300.00	-
Devon LTA	330.00	330.00	-
Field Maintenance	610.00	400.00	-
Insurance	652.06	498.24	-
Maintenance Court/Clubhouse ②	27,715.39	198.92	648.00
Office & Committee Expenditure	60.57	-	-
Sundries	20.38	43.00	-
Water Rates	70.64	41.77	-
Electricity	331.04	605.00	-
Coaching Junior Tennis	225.00	326.00	-
Tennis Balls	631.82	416.34	-
Website / Advertising	-	79.05	-
League Fees	18.00	36.00	-
Junior equipment	-	199.98	152.99
	<u>30,724.90</u>	<u>3,474.30</u>	<u>800.99</u>
Surplus/(Deficit)	- 23,224.40	3,638.17	- 510.99



Teign Tennis Trust Balance Sheet as at 21st March 2019

Assets	<i>Year to 31/01/18</i>	<i>Year to 31/01/19</i>	<i>Period to 21/03/19</i>
	£	£	£
Girobank Deposit A/C (Now Santander)	19.46	19.46	19.46
Current A/C	12,175.07	14,713.24	13,652.25
Portman Instant (Now Nationwide)	14.06	14.06	14.06
Premier (Now Nationwide)	215.64	215.64	215.64
	<u>12,424.23</u>	<u>14,962.40</u>	<u>13,901.41</u>
Total Assets	<u>12,424.23</u>	<u>14,962.40</u>	<u>13,901.41</u>
Liabilities			
Interest-free LTA loan	11,000.00	9,900.00	9,350.00
Total Liabilities	<u>11,000.00</u>	<u>9,900.00</u>	<u>9,350.00</u>
Net Assets	<u>1,424.23</u>	<u>5,062.40</u>	<u>4,551.41</u>
Represented By	<i>Year to 31/01/18</i>	<i>Year to 31/01/19</i>	<i>Period to 21/03/19</i>
Accumulated Fund Brought Forward	24,648.63	1,424.23	5,062.40
Surplus/(Excess) of Expenditure over Income	- 23,224.40	3,638.17	- 510.99
Funds Retained	<u>1,424.23</u>	<u>5,062.40</u>	<u>4,551.41</u>